



About the Organization:

Sol's ARC is a registered NGO that has been working in the space of inclusion for the past 20 years. We work with the most marginalised group of individuals, those who have disabilities, mental illness, critical illness or are violence-affected to ensure they have equitable access to education and economic opportunities. Through a lifespan approach, we work towards our vision- Every Child Learns, Every Adult Earns.

From working directly with individuals on margins to then partnering with some of India's leading NGOs like Educate Girls, Teach for India etc., we now work at a systemic level through our partnerships with four state Governments, Madhya Pradesh, Meghalaya, Uttar Pradesh and Tamil Nadu. Our growth over the last 6 years has helped us grow from a few thousand individuals to now a reach of over 4 million beneficiaries.

Vision: Every Child Learns, Every Adult Earns

Mission: To create a scalable replicable model to reach every last child and adult.

Values:

- 1) Innovate to include
- 2) Bringing joy to all we do
- 3) Commit to excellence

Why Join Us:

Career Progression: We offer opportunities for professional growth and development, allowing you to advance your career while making a meaningful impact in the field of inclusive solutions.

Diverse Workforce: You will have the opportunity to work with a diverse group of passionate individuals who share a common goal of promoting inclusive education and creating positive change. We encourage candidates of all abilities to be a part of our team, as we are committed to fostering an inclusive and accessible workplace for all.

Collaborative Environment: We foster a collaborative work culture where teamwork, open communication, and shared ideas are valued, ensuring a supportive and engaging work environment.

Job title: Program Manager (Monitoring and Evaluation)
Location: Shillong
Reports to: Meghalaya

Role purpose:	
Ensuring the effective and smooth functioning of program operations including monitoring, evaluation and reporting systems at Sol' ARC. This role involves collaborating and liaising with internal and external stakeholders to create relevant solutions for several programs. Designing and implementing field interventions including coordinating with government departments.	
Key Responsibilities	Deliverable Outcomes
Program Management	<ul style="list-style-type: none"> • Planning program implementation with team • Liaising with internal and external stakeholders • Work closely with state teams to support them • Tracking program operations to ensure timelines are met • Collate data and stories from ground
Monitoring and Evaluation	<ul style="list-style-type: none"> • Monitor and evaluate program at regular frequency • Develop M&E systems aligned with organizational goals. • Generate timely and accurate information for decision-making. • Knowledge of qualitative and quantitative monitoring and evaluation methods. • Develop monitoring and evaluation plans, tools, training materials, reports, and summary forms. • Synthesize monitoring data into effective presentations of results. • Guide recommendations on performance improvement based on analysis. • Create and manage research designs using quantitative or qualitative methodologies. • Implement relevant sampling strategies for in-house research studies.
Person specification	
Qualification:	<ul style="list-style-type: none"> • Master's degree/Postgraduate in education, statistics, economics, or a related field.
Prior Experience:	<ul style="list-style-type: none"> • Minimum of 6-10 years of experience in private or public sector organizations, including demonstrated success in research management and monitoring and evaluation of programs.
Essential skills & attributes:	<ul style="list-style-type: none"> • Strong programmatic content writing skills • Strong analytical mindset with attention to detail and the ability to interpret complex data. • Excellent organisational and project management skills to oversee multiple initiatives. • Exceptional communication skills, both written and verbal, for effective stakeholder engagement. • Proven experience in designing and implementing M&E frameworks in fundraising or development contexts.

	<ul style="list-style-type: none">• Proficiency in data collection, management, analysis, and visualisation using relevant software tools.
Other Specification	<ul style="list-style-type: none">• Willingness to travel across rural and urban places in India.

TO APPLY, [Click here.](#)