



## About the Organization:

Sol's ARC is a registered NGO that has been working in the space of inclusion for the past 20 years. We work with the most marginalised group of individuals, those who have disabilities, mental illness, critical illness or are violence-affected to ensure they have equitable access to education and economic opportunities. Through a lifespan approach, we work towards our vision- Every Child Learns, Every Adult Earns. From working directly with individuals on margins to then partnering with some of India's leading NGOs like Educate Girls, Teach for India etc., we now work at a systemic level through our partnerships with two state Governments, Madhya Pradesh and Tamil Nadu. Our growth over the last 6 years has helped us grow from a few thousand individuals to now a reach of over 4 million beneficiaries.

**Vision:** Every Child Learns, Every Adult Earns

**Mission:** To create a scalable replicable model to reach every last child and adult.

## Why Join Us:

**Career Progression:** We offer opportunities for professional growth and development, allowing you to advance your career while making a meaningful impact in the field of inclusive solutions.

**Diverse Workforce:** You will have the opportunity to work with a diverse group of passionate individuals who share a common goal of promoting inclusive education and creating positive change. We encourage candidates of all abilities to be a part of our team, as we are committed to fostering an inclusive and accessible workplace for all.

**Collaborative Environment:** We foster a collaborative work culture where teamwork, open communication, and shared ideas are valued, ensuring a supportive and engaging work environment.

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| <b>Job title:</b> Master Trainer & Curriculum Developer - Special Education |
| <b>Location:</b> Chennai, Tamil Nadu  |
| <b>Team:</b> Curriculum & Capacity Building                                 |
| <b>Reports to:</b> State Lead   |

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| <b>Role purpose:</b>  |   |
| <p>The primary responsibilities of this role include crafting and creating training modules, delivering training sessions to government school teachers, special educators, and affiliated organizations. Additionally, providing academic assistance to government resource teachers, special educators, and relevant personnel is a key aspect of the position. Furthermore, offering technical guidance to state authorities for the development and execution of inclusive education plans and strategies is also part of the role's mandate.</p> |   |
| <b>Key responsibilities</b>   | <b>Deliverable Outcomes</b>   |
| Curriculum Development  | <ul style="list-style-type: none"> <li>● Design specialized pedagogy based on Sol's ARC Framework.</li> <li>● Design activities, lesson plans, worksheets, and evaluations on grade content.</li> <li>● Adapt and modify the content for primary and middle school based on the National Curriculum Framework Curriculum testing and evaluation</li> </ul>  |
| Capacity Building   | <ul style="list-style-type: none"> <li>● Support team leader in preparing capacity building modules for various stakeholders and getting approvals from Government officials</li> <li>● Prepare Training materials and schedules</li> <li>● Conduct capacity building workshops for Master trainers/ resource teachers, Special educators, Government officials and partner NGOs.</li> <li>● Conduct field visits to conduct classroom observations and provide constructive and positive feedback to teachers and master trainers.</li> <li>● Suggest improvements to programme implementation and capacity building initiatives based on field observations.</li> </ul> |
| <b>Person specification</b>   |   |
| Qualification:  | <ul style="list-style-type: none"> <li>● Post Graduate with knowledge in Special Education.</li> <li>● Fluency in English and Tamil</li> </ul>  |
| Prior Experience:   | <ul style="list-style-type: none"> <li>● 3 to 5 years</li> <li>● Must have the experience of teaching in primary / middle school.</li> <li>● Field experience in education sector in Indian context</li> </ul>  |
| Essential skills:   | <ul style="list-style-type: none"> <li>● Knowledge and Experience in special education sector.</li> <li>● Prior hands-on experience working with children with special needs is an advantage.</li> </ul>  |

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|                            | <ul style="list-style-type: none"> <li>● Adaptive curriculum and pedagogy in inclusive environment</li> <li>● Preparing Individualised Education Plans</li> <li>● In-depth knowledge in MS Office and strong online research skills</li> <li>● Strong skills in writing reports</li> <li>● Strong oral and written communication in English</li> <li>● Observation and Monitoring skills</li> </ul>  |
| Essential attributes:      | <ul style="list-style-type: none"> <li>● Collaborative, team-focused, and willing to use skills to support others' work</li> <li>● Understanding on Government education system and education policies is preferable</li> <li>● Highly organized and capable of planning, managing, and executing initiatives from start to finish</li> <li>● Ability to work independently and with digital tools, prioritize tasks, work under tight timeframes, and meet deadlines</li> <li>● Ability to write and articulate/communicate complex ideas in simple, understandable terms</li> <li>● Humility, willingness to consider others' perspectives</li> <li>● Commitment to gender equality, diversity, and inclusion</li> </ul> |
| <b>Other Specification</b> | <ul style="list-style-type: none"> <li>● Must have a passion for work and willingness to travel across rural and urban geography.</li> </ul>   |
| <b>Working Hours</b>       | <ul style="list-style-type: none"> <li>● As per State Govt. Timings</li> </ul>   |

To apply, [Click here.](#)